



Administrative Procedure 505 Appendix

Application for Reduced School and Transportation Fees

The information provided in this document is strictly confidential. It is collected only to determine eligibility for a reduction in school related fees. The form and its content will not be placed on any student records and will not be shared with any member of the instructional staff.

Parents/Guardians of students attending Fort McMurray Public School Division may be eligible for a reduction on their school related fees. Eligibility is based on recognized economic indicators such as Core Need Income Thresholds (CNIT), the number of dependent children and eligibility for other provincial income support program.

The School Principal is the approving authority to apply a fee reduction in accordance with the Board policies and guidelines. Any fee reduction must be funded from the local school budget.

Reductions may only be authorized for mandatory fees required for school supplies and material and transportation. Reduced rates are not available for optional activities and programs.

Parent/Guardian (or student if over 18 or an independent student)		
Last Name	First Name	Home Phone #
Address	City, Province	Work Phone #
Postal Code	Email	Mobile Phone #

Name of Students attending Fort McMurray Public Schools				Application Fees	
Last Name	First Name	Grade	School attending	Supplies	Transport

Financial Information to determine eligibility					
	Employment Status Put "X" in applicable box below			Current annual estimated gross income	Gross income as per line 150 of CRA Notice of Assessment
	Full Time	Part Time or Seasonal	No paid employment		
Parent/Guardian #1				\$	\$
Parent/Guardian #2				\$	\$
Total Household Annual Income				\$	\$

Number of dependent children: _____

Attach a copy of at least ONE of the following documents, for each parent or guardian:

- Alberta Child Health Benefits
- Assured Income for Severely Handicapped (AISH)
- Employment Insurance Stub
- 3 Consecutive & Recent Pay Stubs
- CRA Notice of Assessment from most recent tax year

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Comments/Additional information by applicant:

DECLARATION AND ACKNOWLEDGEMENT

I declare that the information on this application is true and complete. The information describes the financial and household situation for my spouse/partner, my dependents, and me.

I understand that I must notify the school administration if there are any changes in my employment status or income level during the school year.

Signature

Date

For School Principal Only:

Eligibility: Yes _____ No _____

Approved: _____

Denied: _____

Reduction Percent: _____

Revised Fee Amount: _____

Date: _____

Initials: _____

Comments _____

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